

MEETING OF THE  
BOARD OF LIBRARY TRUSTEES  
AUGUST 11, 2020  
MINUTES

Conducted by Remote Participation

**Call to Order**

Chair Jonathan Gates called the meeting to order at 7:20 pm, and in attendance were trustees Heather Calvin, Adam Delmolino, Kathy Fennelly, Amy Hampe, Stephen Quinlan, and Joyce Radochia. Also in attendance were Andrea Nicolay, library director, and Anna Litten, assistant library director. Mr. Gates shared open meeting law information as it pertains to remote meetings.

**Community Time**

No members of the community were present.

**Approval of July 14 Meeting Minutes (vote)**

Mr. Delmolino moved to approve the minutes. Ms. Calvin seconded the motion. Under guidance from the Attorney General's office, the Board held a roll call vote. Ms. Fennelly voted aye, Mr. Gates voted aye, Ms. Hampe voted aye, Mr. Quinlan voted aye, Ms. Radochia voted aye. The Board approved the minutes as amended.

**Proposed Amended Trustee Bylaws (vote)**

Ms Calvin voted to approve the Proposed Amended Trustee Bylaws. Mr. Delmolino seconded the motion. The Board held a roll call vote. Ms. Fennelly voted aye, Mr. Gates voted aye, Ms. Hampe voted aye, Mr. Quinlan voted aye, Ms. Radochia voted aye. The Board approved the Amended Trustee Bylaws.

**Report of FY20 Trust Fund Expenditures and Vote for FY21 Allocations (vote)**

The Board discussed the FY20 Trust Fund Expenditures and FY21 Allocations. Mr. Delmolino moved to approve the FY21 Allocations. Ms. Calvin seconded the motion. The Board held a roll call vote. Ms. Fennelly voted aye, Mr. Gates voted aye, Ms. Hampe voted aye, Mr. Quinlan voted aye, Ms. Radochia voted aye. The Board approved the FY21 Trust Request.

**Report of FY20 Russell Fund Expenditures and Vote for FY21 Allocation (vote)**

The Board discussed the FY20 Russell Fund Expenditures and FY21 Allocation. Mr. Delmolino moved to approve the FY21 Allocation. Ms. Fennelly seconded the motion. The Board held a

roll call vote. Ms. Calvin voted aye, Mr. Gates voted aye, Ms. Hampe voted aye, Mr. Quinlan voted aye, Ms. Radochia voted aye. The Board approved the FY21 Russell Fund Budget Request.

### **Director's Report and Circulating Art Prints Annual Report**

The Board discussed the Director's Report and the Circulating Art Prints Annual Report. The Board wished Jenny Arch well and thanked her for her service as Art Prints Coordinator.

### **Foundation Liaison Update**

The Foundation did not meet in July.

### **Friends Liaison Updates**

Ms. Radochia reported that The Friends of Robbins Library are focusing on ways of creating community and new fundraising strategies. The Program committee has a full roster of programs for the year. The Board received no notification of a Friends of Fox meeting. Ms. Nicolay reported that there has been no response to queries regarding Friends of Fox funding support for support a new carpet, technology and public printing.

### **Communications and Announcements**

Ms. Nicolay reported that community members are submitting many positive comments via the contactless pickup booking tool.

### **Unanticipated Items**

There were no unanticipated items.

### **Date of Next Meeting: September 8, 2020**

Adjournment (vote needed)

Mr. Delmolino moved to adjourn. The Board held a roll vote. Ms. Calvin voted aye, Ms. Fennelly voted aye, Mr. Gates voted aye, Mr. Quinlan voted aye, Ms. Radochia voted aye. The meeting adjourned at 8:56 p.m.

### **Materials Distributed:**

- August 11, 2020 Meeting Agenda
- July 14, 2020 Meeting Minutes
- Bylaws of the Board of Trustees
- FY2021 Trust and Gift Fund Request
- FY21 Trust Request Detail
- Robbins Library Trust Fund and Other Accounts

- FY20 Monthly Activity: All Funds (Excluding MMDT Accounts)
- Russell Fund Budget Request FY21
- Proposed FY21 Plugged in Calendar and Budget
- Library Director's Report, July 2020 with July Circulation Report